



**Riverside Cemetery Committee
Agenda
Thursday, July 18, 2019
10:00 a.m.
Town Hall – Jordan Conference Room**

Welcome

Roll Call

Members

Wayne Brooking, Jr.
April Powell
Sharon Smarc, Chairman

Public Comments

Approval of Minutes – May 9, 2019

Relocation of Trail South of Pollack Brook

The conservation committee is recommending that the proposed trail extending south from Pollack Brook bridge be adjusted to include existing roads in Riverside Cemetery.

Town Planner Maureen O’Meara will be present to provide an overview and answer questions.

Request to Purchase Lots

Elizabeth Leighton – 2 lots. – Tabled from May 9, 2019.

Grandfather, father and aunt were long-time residents. Summers spent on Ocean Avenue 1950-2002. Inherited cottage and spent summers 1976 – 2002. The Riverside Cemetery Committee reviewed the request at the May 9 meeting however tabled the request pending additional information.

Peter Carroll – 1 lot.

Lived in Cape Elizabeth 1971-1988. Parents and brother are still residents and have lots in Riverside Cemetery.

Jim & Susan Ray – 2 lots.

Both grew up in Cape Elizabeth. Families still live in Cape Elizabeth and have lots in Riverside Cemetery. Several family members are also buried in the cemetery.

Arthur M. Sewall – 1 lot.

Lived in Cape Elizabeth late 1940's – early 1970's. Mother lived in Cape Elizabeth until the mid-1980's and is buried in Riverside Cemetery.

Request for Buy Back

Estate of Cynthia Chace – Section MP-Q Lot #13 – Tabled from May 9, 2019

The Riverside Cemetery Committee reviewed the request at the May 9, 2019 meeting however tabled the request pending additional information.

Serena Casey (Section NX Lot 46 & 47) & Michelle Spencer (Section NX Lot 44 & 45)

Mrs. Casey and Mrs. Spencer are sisters who purchased lots in Riverside Cemetery in 2016. They would like the town to buy back the lots so they can purchase in another section of the cemetery.

Elsebeth Tripler – Section EE Lot #24

Mrs. Tripler and her late husband purchased the lot in 1995. Mrs. Tripler has decided she wants an upright headstone; markers in Section EE must be flush with the ground.

Request for Additional Cemetery Memorial

Section NP Lot #1 (Cremation lot)

The family of Paul & Margaret Kirkpatrick is requesting to waive the rules to allow an additional memorial.

Mr. & Mrs. Kirkpatrick are buried in Section NP Lot #1. The lot has the maximum number of memorials allowed; one at the head and one at the foot of the lot. The family is requesting a third memorial be placed in remembrance of Mrs. Kirkpatrick.

A picture of the lot is attached.

Next Meeting

Adjournment

Public Participation at Meetings

Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to committee discussion. Any person wishing to address the committee shall signify by raising their hand. When recognized by the chairman the speaker shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the committee members present.

Persons wishing to address topics not on the agenda may do so following the roll call and review of the agenda by the chairman. The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the committee shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the committee members present.

In the event there is a topic of interest to many persons or if the committee wishes to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the committee and published prior to the meeting or forum.

Decorum

Persons present shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Expressions of approval or disapproval may be intimidating to others who wish to speak.